

DUTTON PARISH COUNCIL

Minutes of the meeting of Dutton Parish Council, held at Dutton Hall, on Wed 20th November 2019

Councillors J Hargreaves (Chairman) , M Collinge, A Forrest, W.R Holden, E Parker, A. H Penny and M Whalley .

Clerk Mrs C Penny

1911.1. Apologies for Absence All Councillors were present

1911.2. The minutes of the meeting held on 16th October 2019 were confirmed by the meeting and signed by the Chairman.

1911.3. To consider Matters Arising from the Minutes

a) 1910.7a. Smaller Authorities Transparency Code: Cllr Forrest has been researching the Council's ownership of the Dingle - this is an ongoing investigation.

b) 1910.7b. Website compliancy: Cllr Collinge has been looking at this and sent a progress report by email to all Councillors prior to the meeting. No action required by others. Cllr Collinge continuing to look at this and will produce update report before each Council Meeting and answer enquiries if any at the meeting.

1911.4. Planning Applications

No new applications

1911.5. Reports from other organisations

Knowle Green Village Hall: Cllr Whalley reported that the annual luncheon in 2020 would be on 26th April, they are looking for a speaker. Broadband is not yet running. Mrs Milne is the new rep on the committee from Ribchester.

1911.6. Finance

a) To consider budget and precept for 2020/21

The council considered that spending was likely to be in line with the previous years and it was agreed that a precept of £500 would be requested.

b) To Complete form to add signatories to HSBC bank mandate (minute 1909.6.c)

HSBC had previously advised an incorrect form for the Parish account so a new form as supplied by the bank was filled in. Reference **Mandate for Local Authority 3(i) a)** The Council passed the resolution in line with previous minute 1909.6c that Councillors J Hargreaves, M Collinge, A Forrest and E Parker should be added to those of Cllr M Whalley and Clerk C Penny on the HSBC mandate.

The Council resolved that they would like to continue to bank with HSBC UK Bank plc and that the Bank should be authorised to pay all cheques and act on other instructions for payment signed on behalf of the Council by any two of those listed on the form and named above.

HSBC mandate 3(i)d The Council resolved that the Bank should accept any two of the listed signatories as being empowered to act on behalf of the Council at any time, with any agreement relating to electronic and/or telephone banking and that the Bank is entitled to act on all instructions received in respect of such Services until notified otherwise in writing by the Council.

HSBC mandate 3(ii) The Council agreed that any debt incurred to the Bank under this authority shall in the absence of written agreement with the bank to the contrary be repayable on demand.

HSBC mandate 3(iii) The Council agreed that the Parish Clerk as the Proper Officer was authorised to supply lists of persons authorised to sign, give receipts and act on behalf of the Council and that the Bank may rely upon such lists.

HSBC mandate 3(iv) The Council agreed that these resolutions be communicated to the Bank and remain in force until changed by a resolution of the Council and a copy certified by the Chairman and Clerk is received by the Bank

1911.7. Correspondence

a) RVBC Minutes and notices of meetings

b) LALC by email encouragement to celebrate Lancashire Day

1911.8. To consider any other matters brought to the meeting

There were no other matters brought to the meeting

1911.9. The Date of the next meeting was arranged for Wed 15th January 2020 at 7.30pm at Dutton Hall, Gallows Lane **subsequently changed to Wed 22nd January 2020 at 7.30pm at Dutton Hall, Gallows Lane.**